

ATSS One-to-One Notebook Computer Program 2009-10 Computer Agreement

Full legal student name: _____
Familiar name if different: _____ 2009-10 Grade: _____

The main purpose of the one-to-one notebook computer program is to enhance the educational experience of students. Additional information about the computer program is available on the school website: www.atss.ca

Computer Usage Rules:

1. A notebook computer is a fragile device. Use the computer case provided. Always take care when handling or transporting the computer. To prevent theft, never leave a computer unattended. This includes leaving a computer in an unlocked locker. As part of our education program, teachers collect unattended computers.
2. All computer names, usernames, passwords, bar codes and student name stickers must remain in place on the computer. A maximum of one small additional sticker may be placed on the computer.
3. The outside of the computer including the screen must be kept clean. There is to be no drinking or eating near the computer.
4. Students may not loan their charger or their computer to another student. It is the responsibility of the student to bring their own charger to school so that they do not need to borrow a charger. Replacement chargers are \$65.00.
5. Computer damage or malfunction must be reported to the 1 to 1 computer program director so repairs can be undertaken. Computer malfunction is covered under warranty. Damage is not always covered under warranty. There are three levels of damage: (1) no fault accident – covered under warranty (2) preventable accident – student is liable and can expect service work and to pay for the cost of repair (3) deliberate damage – student is liable and must pay for the cost of repair. Batteries and chargers are consumable parts and covered for 1 year of warranty. Parts and repairs due to damage not covered under warranty or damage to loaner computers are the responsibility of the student and family.
6. Students are expected to focus on school work when using the computer during class time to eliminate distractions. Closing screens or turning computers around when asked to do so by a teacher is expected.
7. Wireless access is to be turned off except when instructed by a teacher to activate wireless. This also saves battery power.
8. It is recommended that no student has their computer connected to the internet at home without parent supervision.
9. Any music, video, image, or text files stored or viewed on the computer must be appropriate in a school setting. E.g., no foul language, no commercial music or video that has not been purchased.
10. Any form of cyberbullying is strictly prohibited. Any material stored on the computer, posted online, or in emails should be appropriate so that it is not libelous which could result in personal legal action against the family. Gossip, lying and saying or typing mean or rude things about other people, or images recorded without consent, fall into this category. Permission must be given to record any digital images of students, staff, or adults, and may not be posted online without their express consent.
11. Internet use and district email services are monitored. Attempts to bypass web filtering are strictly prohibited including methods that use the computer hard drive, external devices, disk or other drives connected to, or running from, the computer, including proxy website services, or software. Access to social networking websites (E.g. Facebook, Nexopia) is prohibited. No chat like activity is allowed on the school computer while on school property. District email is never to be used like chat.
12. No additional programs may be installed on the computer or on external devices connected to the computer. Emulator game programs, portable applications, additional web browsers and file sharing programs are prohibited. The 1 to 1 computer director may add programs at the request of students or parents. E.g., printer drivers. All software must be 100% legal.
13. Students must supply their computer and username/password for inspection when asked. All content viewed on the computer may be examined. It is important to understand that deleted material may still be viewed with special software and that any attempts to get around this feature will be considered a serious breach of the computer agreement.
14. Regular backup of computer files is the responsibility of the student. It is recommended that every student uses a USB drive regularly to backup files or burns files onto writeable CD or DVD.
15. For warranty purposes, the laptop may not be taken out of the country. Students must notify the school and hand the computer in which will be kept safe for the duration of the absence and may be collected by the student when they return.
16. Parents assume responsibility for the rent-to-own \$290 per year payment and the costs associated with deliberate damage or out of warranty repairs.

Computers are owned after 4 years of payments however they remain the property of the school district until the student leaves the school and pays a \$10 buyout fee. It is recommended that parents insure the notebook computer against theft, if due responsibility on the part of the student is undertaken, with the optional "Peace-of-Mind" insurance (\$25 per year, per computer) available through ATSS (police report and meeting with the school administration is required if a claim is requested; replacement at no additional cost). More information is available at: www.atss.ca

I AGREE TO ABIDE BY THE RULES AND GUIDELINES OF THIS COMPUTER AGREEMENT.

Student signature: _____ Parent signature: _____

Please contact the school Principal for information on the sibling payment plan, or for financial assistance at: (604) 850-7029

If you are buying the \$25 optional "Peace-of-Mind" insurance, parents initial here: _____

Please use a paper clip to attach your \$290 payment to this form (do not staple). Cheques should be made out to ATSS. One full payment is preferred, however post-dated cheques may be used at the discretion of parents if notification is given to the office – no date later than April 1 please (friendly reminder: double-check the year on the cheques). If you are buying the "Peace-of-Mind" theft insurance please add \$25 to your \$290 payment for a total of \$315. Return this form and your cheque to the 1 to 1 computer program director.